

# HISTORIC RICHMOND'S ARTISAN & ANTIQUE MARKET

Second Saturday of every month, April through July 2012

3:00 p.m. – 7:00 p.m.

Historic Downtown Richmond on Third Street  
(Between Calhoun & Jackson Street)



## VENDOR APPLICATION & CONTRACT

Please Provide the Following Information:

- Company
- Contact Person
- Address City State Zip
- Phone Cell
- Event Emergency Phone
- Email

See contract for terms and conditions. Only items approved below by Historic Richmond Association (HRA) may be sold or displayed. HRA reserves the right to refuse sale or display by vendor of any product, or service for any reason whatsoever. HRA reserves the right to make changes in location assignment at any time before or during the event if, in their discretion, it is in the best interest of the event to do so.

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**Booth Rate - 10' x 10' Space \$20**

Number of spaces: \_\_\_\_\_ x \$20 = \$\_\_\_\_\_ TOTAL

**Deadline: March 2012 – call for extension date.**

**FULL PAYMENT REQUIRED WITH APPLICATION AND SIGNED CONTRACT**

Check Payable to: **Historic Richmond Association**

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**COMPLETED BY EXHIBITOR:** Application for the above space is submitted in accordance with the terms and conditions on the face and second page of this contract. Application must be filled in completely.

Authorized Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_

**Richmond's Artisans & Antique Market**

**EVENT CONTRACT FOR EXHIBIT SPACE THIS AGREEMENT** is between the Historic Richmond Association (hereinafter referred to as **HRA**) and the Exhibiting Company (hereinafter referred to as **VENDOR**).

- 1) All decisions for space assignment will be at the sole discretion of the HRA event planners.
- 2) All booths must be self-supporting. Booth cover is required. Vendor **MUST** provide its own canopy/tent.
- 3) Booth size will be approx. 10' x10'.
- 4) **No generators or space heaters permitted. NO EXCEPTIONS**
- 5) HRA reserves the right to terminate the contract of any exhibitor who does not comply with the term of the Contract Agreement.
- 6) Booth confirmation will be via phone or e-mail.
- 7) Rain or shine the show will go on. No Refunds.

**LIABILTY WAIVER:**

HRA, the EVENT, the City of Richmond, sponsors, and their representatives, shall not be liable in any way for loss or damage resulting from theft, accident, acts of God, or forces of nature to booth canopy, merchandise or fixtures. This includes move-in, set-up, show hours, breakdown and any other time exhibitors are on the Miracle on Morton Street event grounds. HRA, the EVENT, the City of Richmond, sponsors, and their representatives, shall not be held liable for any or all injuries to exhibitors during this event.

Authorized Vendor Signature \_\_\_\_\_

Date Event \_\_\_\_\_ Emergency Phone \_\_\_\_\_

**Deadline: March 23, 2012**

**Mail Completed Forms (Completed Vendor Application & Signed Contract) and check to:**

**Historic Richmond Association  
310 Morton Street, Suite 174,  
Richmond Texas 77469**

**For questions or more information, please phone 832.752.9645 or email:  
Rebecca @ ladymaitland@msn.com**