



The **Historic Richmond Association** continues the tradition of celebrating the Holiday Season by hosting our 8th Annual ***“Miracle on Morton Street”*** event.

This Celebration is a Gift to the Families, Friends and Children of Our Community

Schedule of Events for Saturday, December 4, 2010 from 10 AM to 8 PM

- “Kid Zone” – Moonwalks, Crafts, Face Painting along with activities provided by Lamar & Foster Interact Clubs
- Live Musical Entertainment Sponsored by the Lone Star Saloon
- Featuring Performances by Local Schools and Church Choirs
- Narrated Wagon Ride Highlighting the History of the Historic Richmond District
- Holiday Shopping with the Local Businesses
- Street Vendors Offering a Variety of Arts, Crafts, Gifts and Food Galore
- Santa’s Post Office Staffed with Elves to Help the Little Ones in Writing Their Letters to Santa
- Arrival of Santa, as Santa “Rappels” Down the Richmond Water Tower
- Free Children’s Pictures with Santa
- Performances from Grandma’s Boyfriends Barbershop Quartet and other Special Appearances
- First Community Bank Money Grab Machine, And Much, Much, More

Historic Richmond Association
310 Morton Street, Suite 174, Richmond Texas 77469
Contact Mary Doetterl – 281.762.6896



PRESENTS.....

Miracle on Morton Street

10:00 am to 8:00 pm - Miracle on Morton Street

Saturday, December 4, 2010

Downtown Historic Richmond District

Vendor Application & Event Contract for Exhibit Space

Company _____

Contact Person _____

Address _____

City State Zip _____

Phone _____ Cell _____

Event Emergency Phone _____

Email _____

See contract for terms and conditions. Only items approved below by Historic Richmond Association (HRA) may be sold or displayed. HRA reserves the right to refuse sale or display by vendor of any product, or service for any reason whatsoever. HRA reserves the right to make changes in location assignment at any time before or during the event if, in their discretion, it is in the best interest of the event to do so.

Deadline: November 19, 2010

Mail Completed Forms (Completed Vendor Application & Signed Event Contract) and Check
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Vendor Application & Event Contract for Exhibit Space - continued

Space Rate - 10' x 10' Space Space - \$70.00

Number of spaces: _____ x _____ = TOTAL: \$_____ **Deadline: November 19, 2010**

FULL PAYMENT REQUIRED WITH APPLICATION AND SIGNED CONTRACT
Check Payable: **Historic Richmond Association**

Product(s) Sold _____

Each space is 10'x 10'. Vendors **MUST** provide a canopy/tent for their space. No furnishings will be provided.

COMPLETED BY EXHIBITOR: Application for the above space is submitted in accordance with the terms and conditions on the face and second page of this contract. Vendor Application must be filled in completely.

EVENT CONTRACT FOR EXHIBIT SPACE

THIS AGREEMENT is between the Historic Richmond Association (hereinafter referred to as **HRA**) and the Exhibiting Company (hereinafter referred to as **VENDOR**).

- 1) All decisions for space assignment will be at the sole discretion of the HRA event planners.
- 2) All spaces must be self-supporting. Space cover is required. Vendor **MUST** provide its own canopy/tent.
- 3) All spaces must be set up by 9:30 AM. No space taken down before 8 PM is permitted.
- 4) Space size will be approx. 10' x 10'.
- 5) One (1) power outlet will be provided for each paid electrical space. All vendors must provide their own extension cords.
- 6) **No generators or space heaters permitted.** NO EXCEPTIONS
- 7) HRA reserves the right to terminate the contract of any exhibitor who does not comply with the term of the Contract Agreement.
- 8) If you are selling food products, you must have a vendor's Food Permit. It is available from the Richmond Fire Department at least a day before the festival. Food spaces will be inspected the day of the event by the City Health Department.
- 9) Space confirmation will be via phone or e-mail.
- 10) Rain or shine the show will go on. No Refunds.

LIABILITY WAIVER:

HRA, the EVENT, the City of Richmond, sponsors, and their representatives, shall not be liable in any way for loss or damage resulting from theft, accident, acts of God, or forces of nature to space canopy, merchandise or fixtures. This includes move-in, set-up, show hours, breakdown and any other time exhibitors are on the Miracle on Morton Street event grounds. HRA, the EVENT, the City of Richmond, sponsors, and their representatives, shall not be held liable for any or all injuries to exhibitors during this event.

Authorized Vendor Signature _____ Date _____
Event Emergency Phone _____

Deadline: November 19, 2010

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